## Thailand Group Travel Requirements

- 1. A letter from the tour organizing company, which includes:
  - Company introduction.
  - Number of travelers.
  - Purpose of the tour.
  - Guarantee that the travelers will get back to their homeland.
  - Expenditure bearer or Sponsorship details.
- 2. Travel Itinerary.
- 3. A Consent Letter from the Company's Chairman or Managing Director.
- 4. For service holders, Individual Office Letter.

For businessmen, 1 photocopy of the Trade License with English translated original Notary copy.

- 5. Applicant's List with DoB, Passport number, and designation on the company letterhead.
- 6. Hotel reservation receipt copy.
- 1 photocopy of the visa processing agency's Trade License with English translated original Notary copy.
- 8. All other documents required for Single Entry Tourist Visa.
- 9. Duly filled and signed Visa Application Form.
- 10. Original passport with 6 months of validity beyond the estimated Thailand travel expiry date and with at least two blank pages (with the previous passport(s) if any).
- 11. 1 set of passport photocopies 1 to 5 and (correction page, Thai Visa page, Renewal page if any).
- 12. Sponsorship letter of the first applicant.
- 13. If self-funded service holders, Bank statements for the last 6 months (with a minimum closing balance of BDT 80,000 per person and 150,000 per family).

For Multiple Tourist Entry Visa (METV), Bank Statement for the last 6 months (with a minimum closing balance of BDT 5,00,000 per person and 10,00,000 per family).

Bank Solvency Certificate.

Or, If organization-funded service holders, Company Bank Statement, Bank Solvency Certificate, and Company Trade License.

14. For service holders, Salary Certificate, Pay Slip, or Salary Bank Statement.

- 15. Visa Request Letter.
- 16. No Objection Certificate (NOC) for private service holders.
  - Or, GO copy for govt. service holders.
  - Or, 1 photocopy of the Trade License with English translated original Notary copy (if the applicant's name is mentioned on the license) and Company Pad for businessmen.
  - Or, 1 photocopy of the Student ID card for students.
- 17. 2 recent passport-sized color photographs (3.5 cm x 4.5 cm) with a white background on mate paper.
- 18. For the spouse, 1 copy of the Marriage Certificate if the spouse's name is not mentioned on both passports.
- 19. 1 photocopy of any utility bill (WASA Bill, Electricity Bill, Gas Bill, Telephone Bill).
- 20. 1 photocopy of NID, or Birth Certificate.
- 21. 2-dose Covid vaccination certificate (3-dose if Chinese vaccines).
- 22. A confirmed return air ticket.